

AAR/WR MEETING OF THE EXECUTIVE COMMITTEE (EC)
26 July 2021, 5PM-6PM
Online Zoom Meeting

Present: James Berry (Southern California & Western Region Student Director), John Erickson (Vice President), Anna Hennessey (Past President), Emily Silverman (President), Jacob Perez (Conference Manager) Roberta Sabbath (Nevada Regional Representative), Jake Nagasawa (Regional Coordinator)

Notes: Marie Cartier (Vice President Elect) was unable to attend. Meeting Began promptly at 5 PM

Minutes compiled by James Berry and Anna Hennesey

1. **UNLV Conference Logistics:** John Erickson introduced issues surrounding facilities costs. Fortunately Roberta Sabbath was able to negotiate the fees down to as little as \$250. This still leaves catering costs however. Jake Nagasawa affirmed that insurance for the regional conference is covered by national AAR. Catering menu and sight visit tbd by Jacob Perez. Roberta Sabbath believed that the sight visit could be completed in one day. Anna Hennesey will send the previous conference manager contract to Jacob Perez which traditionally provides approximately \$2000 for the site visit and regional conference.

Action Items:

1. Jake Nagasawa will follow up on insurance coverage provided by AAR national
2. Anna Hennesey will send Jacob Perez a copy of the conference manager contract

2. **CFP update by John Erickson:** Good response so far with the exception of 2 units. Official Call for papers will be sent out shortly. Emily Silverman noted that the AARWR now has 27 units including the new Sikh and Disability Studies units.

3. **Regional Grants update by Jake Nagasawa:** Jake Nagasawa noted the only one person had responded. Questions arose whether an independent scholar was eligible. The answer was yes. Emily Silverman expressed the hope that next year we will have a more robust response from the region. Anna Hennesey mentioned that she had also heard from one person bringing the total to two.

4. **Update on Non Violent Communication Workshop by Emily Silverman :** Emily expressed the desire to have a 2 hour zoom workshop in order to facilitate better board communications in light of previous miscommunications. Potential cost quote from Emily Silverman runs approximately \$300.

Action Items:

1. Emily Silverman will provide an expense quote and a potential time to John Erickson
2. John Erickson will create a powerpoint outlining the board's structure and responsibilities

5. National Board Meeting: Emily Silverman raised the question of whether or not the national conference board meeting should be virtual or not. John Erickson suggested polling AARWR board members about whether or not they will attend in person or not. James Berry in favor of virtual with reimbursed meals for board meetings. John Erickson also said that he had been in touch with Joseph Paxton, who said that he would be submitting the March 2021 conference report soon.

Action Item

1. John Erickson will send doodle poll regarding board member's intentions to travel to San Antonio

6. Mandatory Vaccinations/ Social Distancing Protocols: No clear consensus. Emily Silverman in favor. John Erickson suggested reaching out to national AAR and other organizations to see what their policy is.

Action Item

1. Reach out to AAR national regarding their policy.

7. Hotel contract issues: Roberta Sabbath raised questions regarding the logistics of signing a contract with a hotel for a block of rooms . Jacob Perez suggested reaching out to local hotels to find out and create a list of preference hotels at minimum.

Action Item

1. Jacob Perez will create a list of preference hotels