**AAR/WR MEETING OF THE EXECUTIVE COMMITTEE (EC)**

August 19, 2022, 12:00 am (PST)

Online Zoom Meeting

**Present:**

Marie Cartier (Vice President and Program Chair), John Erickson (President), Jake Nagasawa (Region Coordinator), Jacob Perez (Conference Manager), Emily Silverman (Past President),

**Absent:**

James Berry (Western Region Student Director), Sakena Young-Scaggs (Vice President Elect)

**Notes w/ Meeting Agenda:**

OLD BUSINESS

1. President Welcome (John E.)

* John Erickson mentioned his discussion with Alice Hunt, AAR Executive Director, regarding the concerns raised by AAR/WR leadership about holding the annual conference in Texas, as well as the history of bullying in the region. He stated that Alice Hunt also addressed the letter send by Emily as President, which was signed by members of the Board, as well as John’s email in response to AAR national’s conversation re: Roe v. Wade.
* In response, Jake Nagasawa stated that the AAR national is rethinking its relationship to its regions in light of the SBL’s decision to dissolve its own regions, and to the financial hit the AAR has taken over the last few years during the pandemic.

2. Executive Board Member Introductions & Ice Breaker (John E.)

* Per the custom of the executive committee, John Erickson asked the members of the executive committee to introduce themselves, where they are located, and to engage in an ice breaker activity.

3. Updates on Policy File Ratification (John E.)

* John Erickson noted that the subcommittee formed by the Board, consisting of Anna Hennessey and Susan Maloney, is continuing to look into creating an amendment to the AAR/WR policy file amendment regarding harassment and bullying.
* John will follow with the subcommittee member to check on their progress.

4. Full Budget Update (Jake N.)

* John Erickson noted that Jake Nagasawa should provide a *fall* budget update, not a *full* budget update as written in the meeting agenda.
* Jake Nagasawa reported that the region is doing well financially, with the bank account standing at $21,324.22. He estimates that AAR/WR will increase its income at the 2023 annual conference due to a return to in person conference fee levels and reduced costs for the conference thanks to the generous sponsorship of the host institution, the University of California, Davis.
* Jake Nagasawa made a motion to work out a new contract based on last year contract with Conference Manager Jacob Perez and to pay him the first $1000 installment of his stipend.
  + Emily Silverman seconded the motion
  + Motion was approved by unanimous decision

5. 2022 AAR/WR Online Conference Survey Results (Jacob P.)

* Jacob Perez gave a detailed presentation about the 2022 conference. In terms of income, the region made about $300 less than the previous year, with a net income of $2,556.41.
* Jacob also presented the result of the post-conference survey, which garnered a total of 24 responses. Respondents were overwhelmingly pleased with the 2022 online conference overall.
* Looking toward future conferences, Jacob Perez stated that while hybrid conferences are preferable, they are logistically difficult, and are essentially like running two conference at the time. He recommends that if the region does have a hybrid options for some session, online participants should be required to register early. He also recommended that some event should be in-person only, and that the region can record certain events, such as keynotes, and post them online at a later date.

NEW BUSINESS

1. 2023 UC-Davis Conference Updates (Jacob P.)

a. Call For Papers Update &; Next Steps

* Jacob Perez will make a site to make site visit to UC Davis in late August. All rooms are already reserved for the 2023 conference. The co-organizers at UC David have raised ~$12,000. Angela Y. Davis has been floated as a possible keynote speaker.
* Total catering costs and any fees related to a hotel block deposit in-person materials remain unknown; these items will be developed further after Jacob’s site visit at the end of August
* Jacob also presented data from past conference going back to 2012 to examine the possibility of returning to and early—late—on-site fees structure for the 2023 conference.
* Jake Nagasawa will send the CFP to AAR national for an email blast as soon as the full CFP is available, which will most likely be week of August 22.

b. Deadline for Virtual Presentation Requests (Add to CFP)

* Marie Cartier suggested that no-shows who have signed up for in-person should not be allowed to suddenly present online; they should be dealt with using the normal procedure, with the chair reading the paper. She added that we can say on the conference CFP that there is “limited availability virtual participation.”
* Emily Silverman proposed that we should make it clear in the CFP that the 2023 conference is primarily an in-person conference.
* Jacob Perez will to draft language to this effect to be included in the CFP.

2. 2024 UNLV AAR/WR Conference Updates (Jacob P.)

* John Erickson has confirmed with Roberta Sabbath that UNLV is still willing to host the AAR/WR for the 2024 annual conference.

3. Fall AAR/WR Board Meeting

* John Erickson proposed a tentative date of November 19, 2021 for a full AAR/WR Board meeting, to be held online.
* Marie Cartier suggested that those members of the Board present at the national conference in Denver should plan to get together for dinner.
* Jake Nagasawa will be travelling to the 2022 national conference in Denver to represent the region at the regions committee meetings. He thinks that the AAR/WR policy file stipulates that the regions provides $500 toward his expenses—He will double check this amount in the Policy File. He prefers to draw on his own institutional funding before using regional funds.
* Marie Cartier proposed that Jake be allowed up to $1000 since he did not travel to the national conference in 2021.
  + John Erickson made a motion to approve $1000 for the RC’s travel to the national conference.
  + Marie seconded the motion.
  + Motion was approved by unanimous decision.

4. Adjournment

* The meeting was adjourned at 1:04pm.

*Notes prepared by Jake Nagasawa, Regional Coordinator*